

Public art fact sheet

So you have an idea for a piece of public art ... Council is here to help.
Please read this fact sheet before completing your public art submission form.



What is public art?

Accessible works of art specifically planned and executed to be sited or staged in the public domain, such as sculpture, murals or mosaics.



What is Council's role in the public art arena?

Council is responsible for ensuring artworks in public spaces are of the highest quality, structurally and aesthetically. Council's duty of care is to ensure artworks pose no risk to public safety and have reasonable ongoing management and maintenance costs. It is also Council's role to plan for the development of public art and determine appropriate sites for this development. Council also oversees and manages the process for decommissioning public artworks.



What is the PAAC?

The Public Art Advisory Committee (PAAC) is a committee of Council that helps Council understand the potential benefits and risks associated with public artworks. It is made up of community representatives, Councillors and Council officers with specialist knowledge or an interest in public art. The PAAC assesses all public art projects on Council owned or managed land against the criteria set out in Council's public art policy. The PAAC then makes a recommendation to Council based on this assessment.



I have a site in mind for some public art, who do I need to talk to?

If the site you have chosen is on private land, you do not need to submit your project to the PAAC for assessment. However, depending on the nature of the artwork you may need to submit a Development Application (DA) to Council. Find out if your project needs a DA by contacting Council's Development Help Desk, 4474 1231 or development@esc.nsw.gov.au. Sites on Council owned or managed land require PAAC assessment. To find out if Council owns or manages the site phone us on 4474 1000.



How do I make a submission to the PAAC?

The PAAC meets every quarter to discuss submissions and other related matters. You can make a submission by filling out the public art submission form and contacting Council's Creative Arts Services to schedule a time at the next PAAC meeting. Forms should be submitted at least a week before the scheduled meeting. Contact Creative Arts Services on 4474 1061 or by emailing indira.carmichael@esc.nsw.gov.au



Is there anyone else I should talk to about my project?

Enjoyment of art is subjective and it's important to gain community feedback during the submission process. Use public noticeboards, surveys and emails to community groups to contact site stakeholders. Community support assists in your submission to the PAAC.



What information should I bring to the PAAC meeting?

In addition to the information provided on the public art submission form, you should bring along any other material that supports your proposal. This could be photographs, examples of similar works, statistical data or ideas for future development of the site relating to your submission. Council's Creative Arts Services are happy to help with any aspect of your submission, contact on 4474 1061 or by emailing indira.carmichael@esc.nsw.gov.au



Who decides if my public artwork project can go ahead?

The PAAC will assess your submission and make a recommendation to Council. Councillors make the final decision on the suitability of your project for the public space.



What else should I know?

Public liability insurance (up to \$20 million) is required for installations on public land. You will need a certificate of currency to begin the project. Insurance may also be required after installation for the life of the artwork. The PAAC can advise you on post-installation requirements. Artwork submissions for Council managed land may be affected by a Native Title claim. In this instance a Native Title assessment must be undertaken. This will affect the processing time of your submission. Public art projects often have hidden costs and it is important you consider these in your budget. Hidden costs may include, installation materials and equipment, traffic or pedestrian management during install, engineer reports and ongoing maintenance.

Project details

Project title

Date

Applicant name

Postal address

Organisation

Email

Phone

The proposal

What is the artwork proposal?

Please give a clear, brief description of what you intend to do.

The site

What is address of the proposed location of the artwork?

Is this Council owned or Council managed land?

Yes

No

Tell us about the site you have in mind.

Why have you chosen it? Why your artwork would work well here? Who uses the site?

Include any other details you think might be important. Photos of the area would be helpful.

The artist

Who are the artists involved in the project?

Please attach images and a copy of the artist's or team of artists' CVs. PAAC members would love to see images of their previous work to help to get an understanding of the style and nature of the proposal.

The artwork

What will the artwork look like?

Please describe and attach supporting material to help us understand what the artwork will look like. Information should include proposed materials, colour schemes position and dimensions.

Supporting material may take the form of drawings, maquettes, digital images, sound recordings, materials/fabrication, proposed site plans with diagrams and visualisations. For 3D artworks, engineering specifications will be required to determine structural integrity of the work.

Please supply an outline of the proposed project timetable for the creation and installation of the artwork.

Will you be using ladders, scaffolding, a forklift or other machinery in the installation of the artwork?

Yes No

What is the estimated life of the artwork?

Do you have a management plan for the ongoing maintenance of the work? Yes No

Have you conducted any preliminary risk assessments of your concept designs or considered WHS requirements? If yes please provide details

The consultation

Have you conducted any public consultation to support your proposed public art project? If yes please provide details.

The budget

How is the whole project being funded?

Including installation costs, artist costs, engineering reports if required and ongoing maintenance.

Other things to consider:

- Who will own the artwork once it is completed?
- Do you have a public liability insurance certificate of currency for the installation of this work?
- Have you considered what will happen in the event of vandalism, weather damage or other deterioration?

Note: Council has the right to relocate or decommission public artworks under certain circumstances such as risk to public safety, excessive maintenance or future development of the site.