

# Decommissioning your on-site sewage management system

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As the property owner, it's your responsibility to arrange the decommissioning of your old on-site sewage management (OSSM) system. This work should be done following NSW Health guidelines.

To simplify the process, we have outlined the steps involved. For details on the guidelines, you can search online for 'NSW Health Advisory Note 3'.

## How to decommission your OSSM system

**Step 1** Engage an authorised contractor to empty and clean your OSSM system. Local authorised contractors include:

- BluenGrey Water & Septic Solutions - 1300 821 821
- Christie's Waste Disposal - 0428 461 500
- Custom Hire - 0400 912 132
- DR Pump - 0478 697 611
- Eurobodalla Coast Pumpouts - 0412 123 432
- Poo Carters - 0416 124 196
- Sapphire Waste Services - 0438 924 408
- South Coast Site Rentals - 0448 004 353
- Veolia Eurobodalla - 02 4474 8300

**Step 2** Keep the tax invoice from the authorised contractor to provide to Council.

**Step 3** Arrange for the OSSM tank to be demolished, removed or repurposed. If demolishing, please ensure that:

- Any electrical components are removed by a licenced electrician
- Holes are drilled or punched in the base of the tank to allow it to drain freely
- The tank lid and aboveground walls and baffles are removed and collapsed into the tank or disposed of appropriately
- The tank is filled with suitable clean material such as sand, gravel or soil in a way that minimises the development of large air gaps

If you want to consider repurposing or removing and relocating your tank, please refer to the advice outlined in the NSW Health Advisory Note 3.

**Step 4** Complete the declaration overleaf and return it to Council along with a copy of the tax invoice from the contractor who emptied and cleaned the OSSM system.

## Contact us

If you need further information about decommissioning your OSSM system, please phone our Environmental Health Team on (02) 4474 1310.

# OSSM system decommission declaration

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Use this form to notify Council when your on-site sewage management (OSSM) system has been decommissioned.

Property address

Property owner details

Name

Phone number

Email address

Postal address

I declare that:

- I am the owner/authorised to act on behalf of the owner of the property listed above
- The OSSM system at the above property has been emptied and cleaned by an authorised contractor
- I have attached a copy of the tax invoice provided by the authorised contractor
- The OSSM system has been demolished, removed or repurposed following NSW Health guidelines and inline with the *NSW Health Advisory Note 3*

Signature

Date

Return your declaration

Please return this form to Council along with a copy of a tax invoice for the emptying and clean of your OSSM system to:

- Eurobodalla Shire Council, PO Box 99, Moruya NSW 2537, or
- [council@esc.nsw.gov.au](mailto:council@esc.nsw.gov.au)

Once we have received your declaration, we will no longer need to inspect your OSSM system.

Office use only

Environmental Resource Pool  
S029-T00012 FYI 0 days

