

After School Care booking form

CENTRE (Please circle)	BATEMANS BAY	MORUYA	NAROOMA
PARENT/GUARDIAN NAME			
ADDRESS			
PHONE	(M)	(H)	(W)
EMAIL			
CHILDREN'S NAME(S)			

BOOKED CARE FOR AFTER SCHOOL CARE - All booked or casual booked care must be paid for!

Fee schedule: \$30.00 per session, per child.

Booking commencing Monday ____ / ____ / ____

CHILD'S NAME	MON	TUE	WED	THURS	FRI	Ending Friday dd/ mm / yy	Parent/Guardian Initials
						__ / __ / __	
						__ / __ / __	
						__ / __ / __	
						__ / __ / __	

YES / NO I authorise staff to photograph my child.

YES / NO I authorise staff to publish images for promotional purposes.

Please tick that you agree to and understand the following statements:

- Fee payment terms are seven days from date of invoice.
- I am required to sign my child out of care using my Personal Identifier Number (PIN).
- Each child is eligible for 42 allowable absences per fiscal year that attracts Child Care Subsidy.
- I will inform the Supervisor of any changes to my care requirements, initial and date any changes OR complete a new booking, where required.
- Unless the Booking form is signed and dated care may be unavailable or refused.

PARENT/GUARDIAN SIGNATURE		Date	
EDUCATOR SIGNATURE		Date	
APPROVED COORDINATION TEAM		Date	

Please complete ONLY if your child will no longer be attending our service.

Final day of attendance: ____ / ____ / ____

Your child is required to attend on the last day, otherwise full fees will be charged for all reported absent days after the last physically attended day (as per Child Care Subsidy legislation).

Parent/Guardian Signature _____ **Date** ____ / ____ / ____

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WHAT ARE ALLOWABLE ABSENCES

Child Care Subsidy is paid for up to 42 allowable absence days for each child per fiscal year across all approved Services.

Allowable absence days can be taken for any reason.

After all allowable absences have been used, Child Care Subsidy will be paid for any further approved absences (see below). Documentation must be provided before approval is given.

APPROVED ABSENCE DAYS

Child Care Subsidy is also payable for absences taken for the following reasons:

- Illness (with a certificate)
- Non immunisation
- Rostered days off
- Rotating shift work
- Temporary closure of a school or pupil free day
- Public Holidays
- Periods of local emergency
- Court ordered shared custody.

Absent days taken for the above reasons are called approved absence days. There is no limit on the number of approved absence days a child's family may claim providing they are taken for the above specified reasons.

It is the parent/s responsibility to notify the service if they wish to use an allowable or approved absence. Staff will note this in the attendance and childcare subsidy can be claimed by the service.

Centrelink will revoke Child Care Subsidy if your child does not attend on their last day of care.

Narooma OOSH Kids Centre (On the grounds of Narooma Public School)

7 Montague Avenue, Narooma NSW 2546.

T 4476 4744 M 0437 379 435

Moruya OOSH Kids Centre (On the grounds of Moruya Public School)

25 Page Street NSW 2537

T 4474 5050 M 0437 425 105

Batemans Bay OOSH Kids Centre (On the grounds of Batemans Bay Public School)

1 Mundarra Way, Batemans Bay NSW 2536

T 4474 1060 M 0418 726 090

Priorities – please note all bookings are subject to Australian Government guidelines according to “Priority of Access”.

Priority 1 – a child at risk of serious abuse or neglect

Priority 2 – a child of a parent (or both parents if you have a partner) who satisfies the Government's, training, study test (for the purposes of the priority of access guidelines)

Priority 3 – any other child