

**Application for use of Eurobodalla Council Parks and Beach Reserves
for a wedding ceremony**

Thank you for your application for the notification of your upcoming wedding ceremony. The process to register your ceremony is as follows:

1. Complete and return this form to the booking office including location image of proposed ceremony (Email: booking.office@esc.nsw.gov.au)
2. Council will enter the ceremony details into its online booking system, review and then approve/decline the application.
3. You will receive notification of the booking via email once completed.

Applicant/s Name			
Address			
Mobile number/s			
Email			
Reserve Required			
Date			
Start Time:		Finish Time:	
Anticipated attendance numbers			
Additional Information			

A screen shot or photo or image of the reserve/area required with the exact location shown of the ceremony is required to be lodged.

Contact person _____

Signature

Dated _____

Wedding Ceremonies on Beaches, Reserves and Parks

For your information, the following conditions apply to holding wedding ceremonies on beaches/reserves and parks:

1. Ensure adherence to NSW Government health restrictions first and foremost.
2. Compliance with other NSW State and Federal Government restrictions on area, if/where applicable.
3. Exclusive use of the area cannot be given due to being a public space.
4. You may have one personal pop up marquee (maximum 6m x 3m), one table and up to 30 chairs. Items must be carried in and out of the public reserve.
5. Maximum duration of the function is 3 hours (incl. set up/pack up).
6. Reception cannot be held on public land.
7. Vehicles are prohibited on the reserve.
8. No climbing is permitted on Council buildings or structures other than play equipment.
9. Confetti or rice is not to be used. (Rose petals will be acceptable)
10. The area is to be left in a clean and tidy condition.
11. Compliance with all other "Sign Posted" regulations to the area.
12. An application form must be completed and returned to the Booking Office.

If you require further information, please contact Council Facilities Booking Office on:

4474 7447

or

booking.office@esc.nsw.gov.au