

APPLICATION FOR OUTDOOR EATING AREA/ DISPLAY OF GOODS ON PUBLIC LAND

(For Approval under Sections 125, 126 and 139A of the Roads Act 1993)

APPLICANT DETAILS			
Name			
Trading name			
Address			
Contact details	Phone:	Mobile:	
	Fax:	Email:	
ACTIVITY DETAILS			
<input type="checkbox"/>	Outdoor Eating Area	<input type="checkbox"/>	Display of Goods
Business name			
Business address			
Furniture details			
Area to be occupied	sq m		
Signature of applicant			Date:
OFFICE USE ONLY			
Application fee		Lot/DP	
Receipt No		PIN	
Receipt date		File No	
Approved/Refused (Name).....	Comments:	
Date: (Position).....		

CHECKLIST – INFORMATION TO BE ATTACHED TO YOUR APPLICATION

Prior to Council accepting your application for an outdoor eating area or stands for the display of goods on Council owned/controlled land, the following information must be provided with your application.

1. Application fee	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Site plan of existing conditions: A plan at scale 1:100 accurately showing the width of the building frontage and of the footpath from the outside edge of the kerb to the building lines, location of building lines and the type of abutting properties, existing trees, light poles, signs, existing street furniture, service pits, fire hydrants, car parking, bus zones and other features. All dimensions associated with the footpath area should be shown.	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Site plan of proposed footpath activity: A plan at scale 1:100 accurately showing the area and layout of the proposed footpath activity. This should include the proposed location of chairs, tables, screens, heaters and umbrellas.	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Photographs of the site: To clearly show the proposed footpath activity zone relative to buildings and existing features in the footpath area.	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Details of furniture: Colour photographs or detailed design drawings of the proposed furniture to be used including screens, planter boxes, heaters and market umbrellas.	<input type="checkbox"/> Yes <input type="checkbox"/> No