

Active Recreation Seasonal Hire

Winter 1 March – September
(the last round of competition draw)
Finals no later than **30 September**

Summer: 1 September – March
(the last round of competition draw)
Finals no later than **31 March**

Winter applications must be submitted by the first wednesday in March.

Summer applications must be submitted by the First wednesday in September.

Club Details

Club Name			
Type of sport			
Affiliated association			
Club contact			
Club mailing address			
Telephone	Preferred	Alternate	
Email			

Field Information

Name of sports ground applied for: _____

Dates required from: _____
(First Date of Usage) Grand Final Date TBA

Day	Time		Training	List Facilities Required
	From	To		
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

Day	Time		Competition	List Facilities Required
	From	To		
Saturday				
Sunday				

Weekend allocations are restricted to Home Games only. Fixtures / draws must be provided to Council by clubs as soon as they become available, including the final version.

Pre-season training and pre-season practice matches must be applied for separately in writing.

Please note that Casual bookings (eg special events, carnivals and tournaments) are not included in the above standard allocations and must be made separately in writing in order to ensure that facilities will be made available and additional fees may apply.)

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Current Office Bearers

Please note: Full personal contact details are required for each office bearer to ensure that Council can maintain a good level of communication with your club/organisation.

President	
Address	
Telephone	Preferred: _____ Alternate: _____
Email	
Vice President	
Address	
Telephone	Preferred: _____ Alternate: _____
Email	
Secretary	
Address	
Telephone	Preferred: _____ Alternate: _____
Email	
Treasurer	
Address	
Telephone	Preferred: _____ Alternate: _____
Email	

Alcohol and Liquor Licensing

Office of Liquor Gaming & Racing	Liquor License Number:	
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A copy of the License must be forward to Council.

Certificate of Currency for all relevant insurance policies must accompany this application. This may be in the form of a letter from your State Association confirming coverage under a broad Policy.

Please complete the following checklist to finalise your application.

- | | |
|---|--|
| <input type="checkbox"/> Club details completed | <input type="checkbox"/> Field information completed |
| <input type="checkbox"/> Current office bearers completed | <input type="checkbox"/> Alcohol & liquor license completed/attached |
| <input type="checkbox"/> Certificate of Currency of insurance policies attached | |

On behalf of the aforementioned club, we agree that the information provided is true and correct and we agree to abide by Council's Active Recreation Seasonal Hire Policy.

SIGNED DATED

Club President or Club Secretary

Please return completed form and attachments:

- By email:** booking.office@esc.nsw.gov.au
By post: Facilities Booking Office, PO Box 99, MORUYA NSW 2537 - T 4474 7447
In person: Moruya Council Building, 89 Vulcan Street, MORUYA - T 4474 1000